



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

Kenneth L. Prickett, Treasurer
Bob Goodlatte for Congress Committee
P.O. Box 292
Roanoke, VA 24011

DEC 10 1999

Identification Number: C00257956

Reference: Mid-Year Report (1/1/99-6/30/99)

Dear Mr. Prickett:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-For future reports, please be advised that contributions to other committees or charitable organizations are not operating expenditures. These amounts should be disclosed on Line 21 of the Detailed Summary Page and itemized on a separate Schedule B.

-For future reports, please be advised that you should provide the complete name of any political committee that has contributed to your committee. Reporting only the name of the connected organization or abbreviating the name of the committee is inadequate.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Kelli A. McCarthy
Reports Analyst
Reports Analysis Division